

Renovation, Repair and Painting (RRP) Initial Certified Renovator Training Class

Registration Form

Complete all sections and return this form with payment at least 5 business days before the class date. Please print clearly.

There is a required \$50.00 registration fee to reserve your seat.

1. Course Selection

Check one language option:

Course	Length	Fee
RRP Initial Certified Renovator (English)	8 hours, includes hands-on	\$ _____

2. Participant Information

Your name will appear on your certificate exactly as written here.

Field	Entry
First name	
Middle initial	
Last name	
Date of birth (MM/DD/YYYY)	
Home street address	
City / State / ZIP	
Mobile phone	
Alternate phone	
Email	
Emergency contact name and phone	

3. Company Information

Leave blank if registering as an individual.

Field	Entry
Company name	
Company contact person	
Company street address	
City / State / ZIP	
Company phone	
Company email	
Type of work	☐ General contractor ☐ Painter ☐ Remodeler ☐ Window/door ☐ Plumber/electrician/HVAC ☐ Property management/maintenance ☐ Other: _____
Is the firm EPA/State RRP-certified?	☐ Yes, firm certification no. _____ ☐ No ☐ Application in progress

4. Payment

Payment is due at registration. All payments can be made out to the Toledo Lead Resource Center.

Field	Entry
Total amount due	\$_____
Payment method	☐ Check (payable to: _____) ☐ Money order ☐ Credit/debit card ☐ Cash ☐ Company invoice/PO
Check or PO number	
Billed to	☐ Participant ☐ Company

For card payments, the office will contact you to process payment by phone or through a secure link. Do not write card numbers on this form.

Financial Assistance Available: Please attached letter, with the amount needed. If the full amount is needed, then request the full amount. The \$50.00 deposit is still required.

5. Class Requirements and Policies

Please bring the following on class day:

- ☐ Valid government-issued photo ID
- ☐ Clothing suitable for hands-on activities

Certificate and exam:

- Your photograph will be taken at class and printed on your certificate.
- You must attend the full course, complete the hands-on portion, and pass the final exam to be certified.
- Your Certified Renovator certificate is valid for 5 years. Take a refresher course before it expires to stay certified.

Cancellation and attendance:

- Cancellations received 7 or more business days before class receive a full refund, less than a \$25.00 fee.
- Cancellations after that, and no-shows, will forfeit the full deposit.
- Late arrivals of more than 15 minutes will forfeit the full deposit.
- The training provider may cancel or reschedule a class for low enrollment or weather; a full refund or transfer to another class will be offered.

Trainee Conduct

- No cell phones are used during instruction.
- Breaks will be given throughout, feel free to exit the classroom quietly if an extra break is needed.
- No side conversations, or disruptive noises during instruction.
- There is zero tolerance for any form of harassment or disrespectful actions. You will be asked to leave the class.

Participant Acknowledgment

I confirm the information on this form is accurate. I have read and agree to the class requirements and policies above.

Participant signature	
Printed name	
Date	

Office Use Only

Field	Entry
Date received	
Payment received	☐ Yes Amount: \$_____
ID verified	☐ Yes
Photo taken	☐ Yes
Exam score	_____ %
Certificate number issued	
Certificate expiration date	
Processed by	